

# Northwestern Michigan Fair

## Board of Directors Meeting

### August 19, 2021

1. **Call to Order:** By Joe Hubbell at 7:01pm
2. **Pledge of Allegiance:** By Sonya Youker
3. **Roll Call:**
  - a. **Board Members Present:** Joe Hubbell, Mike Barley, Caleb Hubbell, Clarissa Johnston, Thomas Looks, Erika Halvorsen, Al Henning, Sonya Youker, Frank Guerin, Tammara Sanchez, Milt Lewis, Karen Zenner, Carolyne Woodhams, and Cody Foster.
  - b. **Board Members Absent:** None
  - c. **Visitor's Present:** Mary Lynn Robertson, Teresa Monroe, Kelly Saxton, and Kayce Caugh.
4. **Review Agenda: Motion 8.19.21.1:** M. Barley/ F. Guerin made motion to approve 8.19.21 Agenda. P.
5. **Correspondence:** Thank you card from the young man whose chickens the Fair purchased. We also a letter from Lorri Maddox who wasn't happy with the way her stuff was judged. We received an email from Stephanie Steffens who wasn't happy about things going on in the rabbit barn. Thank you card from Nate Brewer.
6. **President's Report: Joe Hubbell:** Had a great week. It started out a little under the weather but bounced back toward the end of the week. 353 Days until next Fair.
7. **Treasurer's Report: Tammara Sanchez:** Went over report with Profit and Loss from November 1, 2020 through August 19, 2021.
8. **Presentation & Approval of Meeting Minutes: Motion 8.19.21.2:** M. Barley/ A. Henning made motion to approve July 29, 2021 Meeting Minutes. P.
9. **Public Comment:** None
10. **New Business:**
  - a. **Joe Hubbell:** Carolyne read the letter from Stephanie Steffens regarding the rabbit barn. The decision was to give Aurora Jones her Grand Champion rosette ribbon that she won. Went over the paperwork from Arnold's Amusements.
11. **4H Livestock:**
  - a. **Kayce Caugh:** Decent week, 130 less kids but still around \$900,000. Large Beef age is 13 unless you have 2 years of Dairy Feeder or Junior Beef Market Animal experience then it is 12. There are some Bylaw proposal changes that will be voted on in November.
12. **Unfinished Business:**
  - a.
13. **Committee Reports:**

- a. **Advertising: Carlyne:** Will have a thank you sent to all the sponsors instead of doing a one page ad in the Record Eagle and next year the thank you will go into the insert.
- b. **Animal Health & Welfare: Al:** Great year for the animals.
- c. **Animal Superintendent:**
- d. **Annual Meeting/Nom: Carlyne:** 5 spots and application is on the website and on Facebook. If there are any Bylaw changes, please have it to Carlyne by Monday September 6<sup>th</sup>.
- e. **Bingo: Frank:** Had Bingo... they got their license at the last minute. Go back to 2018 Tent for Bingo. They were happy with placement and the overall week. Look into some newer equipment.
- f. **Buildings & Grounds: Caleb** and Joe looked into taking down the stanchions from the Junior Beef barn so they look like the ones in the steer barn and are portable ones. Milt sold 2 different sets of road signs to Noble Concessions. Tammara is asking about signs for the Grand Stands regarding Cash Only and in the middle part that has the number of seats, event, time, etc...
- g. **Bylaws/ Policy: Carlyne:** Have any changes to Carlyne by Monday September 6<sup>th</sup>.
- h. **Campgrounds: Sonya:** People are camping again.
- i. **Concessions: Frank:** All in all everyone had a great week. Samari Skewers didn't have as good of week but they also recognize that his menu was shortened. Ask the vendors about totes that will be specially ordered so each vendor will have a couple of their own that they can fill on their own.
- j. **Convention:**
- k. **Entertainment: Cody:** Learned a lot this week. Would like to spend a little money building a drain tile and a retention pond. Would like to do something for Brian for compensating him for all his help during Fair week. Discussed building a circle track to leave up during off season for a possible lawn mower/ mini wedge during the off season.
- l. **Fair Camping: Karen:** Thank you to Mary Lynn and Mike for all their help getting campers set up and taken care of.
- m. **Fair Week Free Entertainment: Cody:** Everything went very well.
- n. **Ice: Cody:** Ice sales went pretty well. They took back 415 bags that we didn't sell. Maybe need several designated people to sell ice since we are all very busy.
- o. **Finance: Tammara:** Think about any changes to the budget. We need to have a meeting in September.
- p. **Fundraising:**
- q. **Golf Cart Enforcement: Al:** Looking at changes for next year and limitations for handicapped areas. Possible 6 additional 6-seater carts for shuttling people. Will plan a committee meeting for brainstorming.
- r. **Grants:**
- s. **Hiring & Labor: Tammara:** Breanna wants to come back. How late can we allow Joel to work? Joel and Dean have some projects to work on this Fall.

- t. **Information Tent/ Volunteers: Erika:** Work on volunteers for next year. **Motion 8.19.21.3:** C. Johnston/ M. Barley made motion to gift Laura Guerin a \$100 Grand Traverse Resort and Spa gift certificate. P.
  - u. **Kid's/ Special Kid's Day: Joe:** Day went well but it was slower than usual with the weather. Gave 12 bikes away. Frank asked that all the kids day stuff is centrally located. J & S Hamburg South gave out around 500 lunches. Monte (Pit Spitters) was a hit before he even got to his spot.
  - v. **Merchandising: Mike:** Sold out of a lot of stuff and have some empty spots for next year.
  - w. **Museum/ Historical: Milt:** A lot of people went through. Got a donation of a 1940 Merchant Pass that looks brand new. Nursery was a great hit as well.
  - x. **Non-Animal Superintendent: Clarissa:** Have some changes with the Premium Book and will have some changes for next year. There is a leak right down the middle of the barn that needs to be replaced.
  - y. **Off Season Promotions:**
  - z. **Pancake Breakfast: Carolyne:** Everything went well.
  - aa. **Parade:** Good
  - bb. **Memorial Wall: Tom:** Have another name to add to the wall.
  - cc. **Parking: Sonya:** All Good. Move some trees from the edge so there is more room out in parking lot.
  - dd. **Passes & Registration: Carolyne & Karen:** Things will get changed with passes and thank you to Breanna, Sonya and Lynn for help of registrations.
  - ee. **Queens: Clarissa:** Lillia Brookshire is the new Fair Queen.
  - ff. **Rentals & Contracts: Erika:** There is a horse show this weekend. September 11<sup>th</sup> may be a good day for horse pens to come down. Erika is making some changes for next year and will be looking for a new cleaning person. Maybe hire maid pro or someone like that.
  - gg. **Ribbons: Sonya:** Ribbons came 2 days before fair and everything went well.
  - hh. **Safety & Security: Frank:** Big shout out to the medical personal and police department for all their work during Fair week. Need a sign that really marks the Fair Entrance and Pit Entrance.
  - ii. **Sponsorship: Joe:** Blaine's has some ideas for next year. Jimmy John's did a great job with everything they have donated as well.
  - jj. **Ticket & Gates: Tammara:** Would like to use the security guys that we used this year. They did a great job. Grand Stands are probably covered for next year.
  - kk. **Veterans Memorial: Al:** Thank you to Clarissa for doing all the gardening for the fair grounds.
  - ll. **Website: Milt:** Everything is being updated
  - mm. **Winter Storage: Milt:** There is a waiting list.
14. **Adjournment: Motion 8.19.21.4:** A. Henning/ F. Guerin made motion to adjourn at 9:21pm. P.