

Northwestern Michigan Fair
Board of Directors Meeting via Zoom
December 10, 2020

- 1. Call to Order:** By Joe Hubbell 7:02PM
- 2. Pledge of Allegiance:** By Sonya Youker
- 3. Roll Call:** By Tammara Sanchez
 - a. Board Members Present:** Joe Hubbell, Milt Lewis, Tammara Sanchez, Frank Guerin, Mike Barley, Sonya Youker, Erika Halvorsen, Al Henning, Joe Babik, Cody Foster, Tom Looks, Karen Zenner, Caleb Hubbell, and Clarissa Johnston.
 - b. Board Members Absent:** Carolyne Woodhams.
 - c. Visitor's Present:** Amanda Wilkins, JoAnn and Rose Bohrer, Beth Stephens, Kelly Saxton, Elaine Taghon, Amanda Brooks, Sandi Pyle, Rosali Collier, Dale & Dorothy Fritz, Kim Franke, Kayce Caugh, Mary Lynn Robertson, Keri Bancroft, Jennifer Emery, Anna Fryer.
- 4. Review Agenda:** Motion 12.10.20.1: M. Barley/F. Guerin made a motion to approve agenda. P
- 5. Correspondence:** J. Hubbell: None
- 6. President's Report:** By J. Hubbell: 240 days until fair. Team of 15 people nobody is doing this alone and we need everybody. If you need help or you do not understand your job, please reach out to someone for help. 2020 has been tough for everyone, let us make 2021 better for everyone. A lot of stuff coming up this summer. GT County Emergency Response reached out to us to be a possible site for the COVID vaccinations.
- 7. Treasurer's Report:** Tammara went over the report. No money remains for the steer barn, we are over in that account. Tammara showed Quick Books Online and the reports feature.
- 8. Presentation & Approval of Meeting Minutes:** Motion 12.10.20.2: M. Barley/ A. Henning minutes as amended. P
- 9. Public Comment:** None
- 10. New Business**
 1. Joe Hubbell - Furnace is failing. Fixed twice this year. Tri-Gas out once. Will us Menards rebates to help purchase Wifi Thermostat. New furnace for approximately \$1,300 and we can put them in ourselves. We can try to limp it through the winter. Motion 12.10.20.3: M. Lewis/T. Sanchez motion to purchase a new furnace and install WiFi thermostat. P.
- 11. 4H Livestock:** Kayce presented, gave away 12 animals. Kids will have an option to do in-person or virtual. Registrations are online this year. Looking at work bees for

summer and an education expo. Moving forward hoping for in-person but keeping virtual as an option.

12. Unfinished Business

1. **Joe Hubbell-** Apple fence will be out to repair fence. Combination lock on the gate is for contractors, so they can get in to do their work and then leave the gate locked. After 3-4 contractor's combination will be changed. Has been in contact with Dan Stahl, representative for loans at Independent Bank. To refinance two loans and add 125,000 our payments would be \$2,810/month. Interest would be 5-year balloon, fixed rate 4.25%. Current loans are on higher payments. We can pay off early if we want to with no penalty.
2. **T. Sanchez** – Waiting for PayPal paperwork to arrive. No fees to use PayPal since we are a non-profit, the fees are waived. We are trying to move away from Square. Trying to get approval to not have portion of deposit held. We will have more control and it will be in the fair name not an individual person. It will work like Square

13. Committee Reports

- a. Milt Lewis:** Winter storage is about done. Waiting on 1 Motor home it is currently out for repairs. We have approximately 250 units in storage. 2-3 spots left in Haberlein building. Museum in process of sending Christmas cards out to volunteers. Website adding email addresses to the contact page. Joe H. will send Milt the list of contacts to add.
- b. Tammara Sanchez:** Nothing
- c. Sonya Youker:** Nothing
- d. Joe Babik:** Nothing
- e. Erika Halvorsen:** Nothing
- f. Tom Looks:** New glue to try on the memorial wall.
- g. Caleb Hubbell:** Nothing
- h. Frank Guerin:** Buildings and Grounds: Tom noticed multiple shingles missing off the office roof, we needed to replace/repair shingles and found a few soft spots. Roof is estimated to be installed in the early 2000s, so it is approximately 19 years old. Working on getting pricing for new roof materials, we may be able to repair the roof ourselves. Talked with Coach equipment for evaluations and have a few options. Option 1: We write down every piece of equipment and send it to them possibly for a couple hundred dollars. Option 2: they come out and spend a few hours and evaluate the equipment, the cost would be more due to more time involved. Checked propane pricing with Tri-Gas. \$1.459/gallon for pre-buy is less would have to use at least 500 gallons. Price cap 1.559/gallon or could be on the

market rate. Recommends pre-buy option to save. Prices would remain capped until March 31, 2021. Grants: Day 1 of grant classes is complete, 5 more weeks to go. Concessions: We will be enforcing the trailer usage for food vendors.

i. Clarissa Johnston: Nothing

j. Cody Foster: Nothing

k. Al Henning: Nothing

l. Karen Zenner: Nothing

m. Mike Barley: Nothing

14. Adjournment: Motion 12.12.20. Frank G./Joe B. made motion to adjourn at 7:53 pm. P

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