

# Northwestern Michigan Fair

## Board of Directors Meeting

November 11, 2021

1. **Call to Order:** Meeting called to order by J. Hubbell at 7:00pm EST.
2. **Pledge of Allegiance:** Lead by F. Guerin.
3. **Roll Call:**
  - a. **Board Members Present:** Joe Hubbell, Mike Barley, Frank Guerin, Cody Foster, Caleb Hubbell, Al Henning, Jill Duell, Karen Zenner, Tom Looks, Erika Halvorsen, Carolyne Woodhams, Milt Lewis, Clarissa Johnston
  - b. **Board Members Absent:** Sonya Youker, Tammara Sanchez
  - c. **Visitors Present:** Mike Forton, Amanda Wilkins, Kayce Caugh, Brent Edgecomb, Rose & Jo Ann Bohrer, Jennifer Emery, Robin Gildner, Duke Elsner
4. **Review Agenda:**
  - a. **Motion 11.11.21.1:** A. Henning/ M. Barley made motion to approve November 11, 2021 Agenda. Motion Passed.
5. **Correspondence:**
  - a. Received and read "Thank You" card from Country Roots 4H Families
  - b. Received and read donations made in the name of Julie Nowland.
  - c. Received and read letter from Kwik Print regarding price increases.
6. **President's Report:**
  - a. Remember we are here as a team and for one purpose to put on a great fair and for our rentals and contracts too. If you don't know something or need help with something, ask for help.
7. **Treasurer's Report:**
  - a. T. Looks presented due to T. Sanchez's absence.
  - b. Reviewed Treasurer's Report.
  - c. T. Sanchez requested in writing to move a large portion of the money out of Checking 798 account to Money Market 993 account to earn interest on it. No disagreements were voiced.
8. **Presentation & Approval of Meeting Minutes:**
  - a. Correction to be made at Paragraph 8 – Pres. & App. Of Mtg. Min. to reflect correct spelling of M. Barley's last name.

- b. **Motion 11.11.21.2:** A. Henning/ E. Halvorsen made motion to approve October 14, 2021 Meeting Minutes as amended. Motion Passed.

9. **Public Comment:** No public comment

10. **New Business:**

- a. **E. Halvorsen:** Cathy Browe is no longer interested in running Wednesday night Twilight Horse Show Series. Stephanie Kraeft and Mandy DePuy are interested in taking over the shows.
- b. **E. Halvorsen:** Carolyne Woodhams approached by John Cunningham who would like to make a donation of building a horse wash rack. Erika showed an example of the wash rack, roughly 24 ft long x 10 ft deep with perimeter fencing for safety and a drain. He wants it completed after the frost in the spring, but before the first horse show in June. John has a contractor, concrete, etc. but needs a location. Erika will get exact sizes, a rough sketch, and check with John getting stamped blueprints due to permitting requirements for a permanent structure on commercial property.
- c. **K. Zenner/F. Guerin:**
  - i. Karen addressed a request to name the Goat Barn in honor of Julie Nowland. Frank stated that the memorial wall was built for the purpose of honoring those who served the fair in several capacities. It was stated that the Fair Board is not permitting individual memorials (trees, benches, plaques). The Board took a vote of “Yes” to name the Goat Barn in honor Julie Nowland or “No” to not name the Goat Barn in honor of Julie Nowland. Yes – 3; NO - 9. Request denied.
  - ii. The road outside of the Goat Barn will be named in honor of Julie Nowland with the fee for naming the road waived.
  - iii. Julie Nowland’s name will also be added to the Memorial Wall.
- d. **Mike Forton:** Requested to address Donations in Julie Nowland’s name. Will meet with the Fair Executive Board after the regular meeting.
- e. **J. Hubbell:** In 2019, Fair took Joel and Amy Guy to convention due to Joel’s role on the grounds. With our registrations and food, we are at \$11,025, our budget was \$10,000 including hotel and convention registrations. It would cost us \$765 additional for Joel to go. T. Sanchez had advised previously regarding budgetary concerns.

f. **M. Lewis:**

- i. Winter Storage has a budget of \$3,000 for a piece of equipment that was not purchased.
- ii. **Motion 11.11.21.3:** M. Lewis/C. Woodhams made motion to move money from Winter Storage budget to Convention budget to permit Joel Guy's attendance at MAFE Convention and cover the budget overage for Convention. Motion Passed.

**11.4H Livestock Council:**

- a. Kayce Caugh reported that 53 sponsorships were awarded. They hope to revamp the program but continue moving forward with it in future years.
- b. Next meeting will be January 3, 2022 with large beef registrations due at that meeting.
- c. Still looking for a Treasurer, the Council will review applications as they come in.

**12.Unfinished Business:**

- a. **J. Hubbell:** Jillian Noel was sentenced Friday, November 5, 2021. She received 30 days in jail, which can be served on weekends in Florida. She must pay \$18,803 in restitution. She will also serve 1 Year of Probation after completion of sentence.
- b. J. Hubbell has been attempting to contact Grand Traverse County Assistant Prosecuting Attorney regarding lack of satisfaction of sentencing.

**13.Committee Reports:** Reviewed committees.

**14.Adjournment:**

- a. **Motion 11.11.21.4:** M. Barley/ A. Henning made motion to adjourn 8:05pm EST. Motion Passed.